

BHCA MEETING MINUTES



Date: Nov 25, 2025

Time: 6:30 pm at Cuppa Chico

IN ATTENDANCE

Julie Valiant-Saunders, Nancy Robertson, Donna Kind, Marie Sievers, Mike

ABSENT

Janis-Parry Hood, Cass Ryan, Nancy Westrann

APPROVAL OF MINUTES

Anton K. (volunteer) joined as Secretary. Nancy R. will post minutes on website, section "About Us".

AGENDA

Quorum reached (more than 25% present). Agenda adopted.

PRESIDENT'S REPORT

1) All Halloween party volunteers received thank you cards, kids who donated the artwork for the ad posters received Halloween toy gifts. Three ads were designed.

2) Crime Stoppers – Community Officer no longer involved; All East End Associations getting together (Julie to advise BHCA board at next meeting).

A Crime Stoppers presentation is planned for February, Sean Crosson will spearhead the session with two police officers. Ontario Crime stoppers chapter to be involved. To encourage reporting; telephone numbers the reporters remain anonymous, we want to resurrect the neighborhood watch that BH had in the past.

A captain is required for each street registered. Julie has offered to captain for Stiles Crescent and close surrounding, until someone else volunteers.

FINANCIALS

Discussion as to need for sponsorship write up to increase funding. The closing balance as of Nov. 25/25 is \$11,486. See New Business.

OLD BUSINESS

- 1) Eco chair Marie asked about presentation of horticultural processes and invasive species removal (strangling vine prior to seed release). Julie suggested that presentation be prepared that can be provided in an email to membership.
- 2) Donna and Nancy W. to work on a sponsorship document. Need list of businesses and get email contact name. A flyer needs to be designed. Workup to be done for November meeting and presented for review/comments/revisions.
- 3) City confirmed we can alter our borders. **The QR code sign is gone.**

NEW BUSINESS

Sponsorship/donation:

- 1) Mike will ask Sharon reg. BHCA logo placement on rink boards. Magnetic clips/rings are needed for securing them on metal doors. This is to be included into BHCA budget – 6 votes in favor: 5 votes at the meeting and Ryan voted via text, no votes against.
- 2) Julie suggested that rather than one December appreciation for rink volunteers that a day be determined for each rink to provide hot chocolate and timbits. Voted to buy items from Rink Revenue (unanimous). Rinks are Eastvale, Fairfield and Jasmine. Dates to be determined based on rink use (weekend or weeknight) and weather. Collect the information, what is going to be built there. Supervisors to ensure that the surface is skatable & there is someone to call emergency. We should collect the keys from the city to unlock and inspect all the shacks at Eastvale, Fairfield, and Jasmine.
If any shacks are in disrepair, that is to be reported to Ottawa City to request the repairs.
- 3) **Snowblowers:** in Fairfield, one guy can bring a snowblower. Snowblower gas supply?
- 4) **Metal c-cans/pods** for keeping rink visitors' belongings, to check if someone could donate them or pay for them, e.g. Sleepwell. Marie & Mike, plus any support required from others. Marie will reach out to business reg. Sponsorship or donation. Rink maintenance: a lot of effort, the City should be doing that, snow removal.
To bring a box for all trash.

Other action items:

- 5) Anton: offered to inspect/take photos of skating rinks in his area (Elmlea/Ogilvile, ...)
- 6) To post Techinovation information and host an event. BHCA is assisting in posting on Facebook and providing information on booking BHNCC. Nancy R. got the details. The date: December 3: 6pm to 9pm, to hold it. A venue is needed, e.g. the K room, or any room that is available.
- 7) A possibility to be considered: Journalists, Political insights, community environment and global climate change?
- 8) December 30th: no board meeting, cancelled for the holidays, could have an online conversation to make decisions through voting. The next meeting at Cuppa will take place on January 27th.

Donna Kind:

- 9) The Facebook incentives were well received; recommendations to include all Ward 11 neighborhoods (voted and unanimous). Beacon Hill tho will remain priority/then other Ward 11 areas. Not implemented yet.

ADJOURNMENT

- Adjourned at 7:34pm.

NEXT MEETING

- Next meeting is Tuesday, January 27, 2026 at 6:30 at Cuppa Chico.

ACTION ITEMS

- 1) Send Nancy Robertson Minutes to be posted onto the web page. Nancy W. to provide minutes to Nancy R. once all financial documents are removed, with only bank balances and specific expenditures reported.
- 2) The Constitution to be changed and uploaded to website
- 3) Nancy W. and Donna to draft a sponsorship document.