

# BHCA MEETING MINUTES

**Date:** June 24, 2025

**Time:** 6:50pm at Cuppa Chico

## IN ATTENDANCE

Julie Valiant-Saunders, Mike Hood, J.P Lalonde, Donna Kind, Nancy Robertson, ~~Donna Kind~~, Nancy Westran, Janis Parry-Hood, Cass Ryan (virtual attendance)

## ABSENT

Maria Sievers

## APPROVAL OF MINUTES

The minutes from May 27<sup>th</sup> were approved.

## PRESIDENT'S REPORT

- President of **the** board collaborated and attended a Crimestoppers program initiative.
  - o Host info session.
  - o Potential for neighborhood watch organized in BHCA.
  - o Unanimous motion to adopt this program initiative.
- Facebook garage sale rules have been updated, rules to be reviewed by board.
- President met with **YEC** youth facilitators—board discussed meeting with the **YEC** team.
- To review article 2.06 in the constitution about including Delong St and Kaymar St into our boundary
  - o President to discuss with city if this may affect the BHCA boundaries, funding, etc.
- **Canada Day** celebrations: activities in large room and outside (weather dependent) include Giant Jenga, cornhole, face painting and balloon twister (Goope); bike parade with prizes; zen room.
  - o Everyone gets a freezie—tickets (free) to ensure equal distribution.
  - o Tickets to also be given for games.
- Noise exemption has been organized.
- **Volunteers for Canada Day**
  - o Nancy to volunteer for cornhole.
  - o Mike to oversee DJ, balloon twister, and face painter.
  - o Charissa to oversee freezies, coloring table.

Commented [A1]: What does YEC stand for?

## FINANCIAL REPORT

- Balance—\$15826.00
- Have paid **\$116** for the use of the community center.
- Stripe charges—deposit of stripe of \$654.00—charged \$64.00.
- We have not received the city of Ottawa insurance **association insurance policy which is covered by Marsh (city of Ottawa), and awaiting the invoice and policy for the Directors and Officers Liability Insurance. Nancy to recontact Marsh.**~~—may have a future bill for coverage.~~
- Julie to speak to Scotia Bank—about replacing the BHCA cheques **as the bank has new address—to be replaced.**
  - o VP has questioned whether leaving stripe behind will affect auto renewals for memberships.
  - o ~~investigate BMO and CIBC as alternative options.~~ **Nancy had emailed a word document which outlined alternate business banking options for BMO and CIBC, including information from Scotiabank (attached to the minutes as Appendix A) for the Board members to review)**
  - o To vote on this next meeting.

## OLD BUSINESS

- 1) Directors' liability paid—no.
- 2) Co chair—invasive species—no more information.
- 3) J.P Lalonde--Artist fair—create a fair at the community center.
  - a. J.P to organize and plan the center booking and bring the logistics to the board.
    - i. Suggested to J.P that the artists provide some sort of payment to the community.
  - b. Put to vote→ passed unanimously to organize this art event and open the event up to outside creators.

## ADJOURNMENT

- At 7:55pm

## NEXT MEETING

- Next meeting is July 29<sup>th</sup> location TBD

## ACTION ITEMS

### APPENDIX A – Business Banking Options Document



Banking not for profit  
acct. and fees.docx