

MINUTES OF THE BHCA EXECUTIVE BOARD MEETING

TUESDAY, February 25, 2025 AT 6:30 pm

1. Quorum and Call to Order (7:00pm at Cuppa Chico)

PRESENT: Julie Valiant-Saunders, Brook-Lynn Quinlan, Janis Parry-Hood, Mike Hood,

Nancy Westran,

ABSENT: position on the board as Secretary.

2. **Agenda:** provided and accepted

3. **President's Report:**

a) two letters required – one to ask for sponsors to be on website with cost of \$50 per posting; one for schools to request volunteers for BHCA events. This further to item d) in Jan. 28th minutes. (neighbourhood business: Firehouse subs,,BK sports;Lunergans mtl road; Smokey's; Sensplex; Subway (mtl road Karan owner).

b) Julie requested help with BHCA facebook page and Janice has offered to moderate as needed. And Julie indicated a neighbour might be asked to help.

c) Item 7a) from Jan. 28th – No to question re us holding movie night re: April 16th.

4. **Financial report**

a) Updated Statements/Budget

The Treasurer confirmed that the balance is \$15,416 as of Feb. 25/25, awaiting final amount from City for rink maintenance.

5. **Rink Maintenance:**

a) Request to city for Fairfield Rink Pond denied by city.

b) When to close rinks – need to let city know as their contract ends as of Feb. 28th. Motion to stop rink maintenance and lock shacks as of Feb. 28th – vote was unanimous. Julie or Mike to let the city know.

c) Dealing with city for next year ask for “puddle” at Fairfield rink as there is a large population who do not play hockey.

d) Mike needs to get key back for rink.

6. **Board actions:**

a) Julie has letter written to high schools for volunteers: to be part of Clean up the Capital in spring 2025 – need an education volunteer! BHCA to provide gloves, garbage bags and recycling bags for each location. Then BHCA to post on website photos and how well it went; asking for suggestions as to what might have been done better?

b) BHCA will not host debates for either the provincial or possible federal election

c) New school boundaries do not affect membership/businesses in ward. Will need to look at changes to ward boundaries, which may influence who is eligible to be a member of BHCA – residents and businesses.

7. **Events:**

a) Nancy has received permit for AGM March 30th. Request sent to city for July 1st park permits.

b) 2nd email to Jeff asking for responses. Projection and stereo equipment (speakers, microphones, cords, etc.)

c) Big Beacon Hill Garage Sale – Glebe date is May 24-25. Decision taken to hold BHCA's on May 31st. Need to check with Seraphin Marion to see when then are having theirs. Also, no fee from participants to be requested. BHCA to partner with Helping with Furniture (Julie to contact?). **When is Robert Hopkins Fun Fair?** Brook Lynn to do the poster. **We will need volunteer to organize – ask at AGM?** Motion to hold BBHGS on May 31st – voted unanimously.

This is from the Feb. 25th Minutes which required followup:

f) When advertising the BBHGS:

- Need to find out from Jeff what is used to create interactive map of sellers 2nd email sent to Jeff for response

- Poster needed for Facebook and Newsletter to announce sale and provide information on how sellers are to sign-up with their name and address (to then put on interactive map). Need someone to create interactive map once Jeff provides responses

g) Further events – Clean up the Capital (fall and spring (April)); Big Beacon Hill Garage Sale (May); Spring Fling Festival (May??); July 1st Fireworks.

- Board will need to plan for each event at least two months prior;

- Need to track expenses; request grants from city; look for sponsorship; canvas community

8. March AGM t

- Request for April 9th from 7:00-8:30. Poster and posting on Facebook, call for nominations on website. Nancy to look at website and provide updates to Julie.

9. Roundtable Discussion

Mike - Rink shutdown will advise volunteers.

Nancy – need to ask city if fire permit required for July 1st. Needs to nudge Jeff again

10. Adjournment:

The meeting was adjourned by consensus at 7:42 p.m.

Next meeting: Tuesday, March 25th at 6:30 at Cuppa Chico.