

## MINUTES OF THE BHCA EXECUTIVE BOARD MEETING

**TUESDAY, JANUARY 28, 2025 AT 7:00 pm**

1. Quorum and Call to Order (7:10pm at Crust And Crate)

PRESENT: Julie Valiant-Saunders, Brook-Lynn Quinlan, Janis Parry-Hood, Mike Hood,  
Nancy Westran,

ABSENT: position on the board as Secretary.

2. **Agenda:** provided and accepted

3. **President's Report:**

- a) No volunteer has come forward to fill the position of Secretary.
- b) Still outstanding reply from Coreen based on request from Julie to receive membership information/payments
- c) monitoring facebook page help is needed as many requests for businesses, etc.
- c) will request volunteers for events in next newsletter. Will also look to get sponsors from neighbourhood business: Firehouse subs,,BK sports;Lunergans mtl road; Smokey's; Sensplex; Subway (mtl road Karan owner);
- d) FCA – Federation of Citizens Association of Ottawa, informed Julie that they were supporting having the city pay for Associations' insurance. Julie will forward the email she received to Nancy for followup.

4. **Financial report**

- a) Updated Statements/Budget

The Treasurer confirmed that the balance is \$17161 as of Jan 28/25, monies received to date from City for rink maintenance are \$2141.

5. **Rink Maintenance:**

- a) Discussion regarding supervision of rinks – Mike Hood has volunteers for two of the three rinks. Scheduled volunteers are hard at work clearing snow 😊.
- b) Mike Hood to put out a request for more volunteers on BHCA facebook page.
- e) Mike wondered if BHCA Board should have a special day just for rink volunteers – to gather and meet either at a rink or to book a room at the centre? No decision taken.
- f) Contact with city hall rink maintenance to request rink(s) outside of fenced area for those who do not want to play hockey – how to maintain and clear?? – Mike was this request made and was there any action taken? This was for Fairfield rink.

## 6. Board actions:

- a) Ask high schools to be part of Clean up the Capital in spring 2025 – need an education volunteer! BHCA to provide gloves, garbage bags and recycling bags for each location. Then BHCA to post on website photos and how well it went; asking for suggestions as to what might have been done better?
- b) Discussion on hosting debates: As Feb. 27<sup>th</sup> deadline for Provincial election, it was raised not to host – motioned and all agreed. No action
- c) Will need to look at changes to ward boundaries, which may influence who is eligible to be a member of BHCA – residents and businesses.

## 7. Events:

- a) April 16<sup>th</sup> is National Film Day; consider doing Movie in the Park? (was this agreed to or not??)
- b) Need to book parks for July 1<sup>st</sup> celebrations – Nancy to contact and request permits from Brad Campbell.
- c) Need to contact Jeff re: Projection and stereo equipment (speakers, microphones, cords, etc.) Nancy has offered to look at what BHCA funds purchased, then to include these in an email to Jeff to request that they be returned to the Board.
- d) Jeff still has signs for the BBHGS and Julie is to procure those and have cleaned for next sale.
- e) Discussion on date of garage sale from members, was to choose a date that is not the same as the Glebe garage sale. Will need to find out what date is for 2025, then organize BHCA's accordingly. Also, BHCA to partner with Helping with Furniture (Julie to contact?).
- f) When advertising the BBHGS:
  - Need to find out from Jeff what is used to create interactive create map of sellers Nancy offered to check with him. Failing that to find a way to record all those;
  - Facebook and Newsletter to announce sale and provide information on how sellers are to sign-up with their name and address (to then put on interactive map). Janis to ask people she knows if needed.
  - Discussion as to requesting a donation/ set amount from sellers to BHCA following the sale. Was there any motion on this?
- g) Further events – Clean up the Capital (fall and spring (April)); Big Beacon Hill Garage Sale (May); Spring Fling Festival (May??); July 1<sup>st</sup> Fireworks.
  - Board will need to plan for each event at least two months prior;
  - Need to track expenses; request grants from city; look for sponsorship; canvas community

h) AGM – to be held after March Break – motion to book for March 26<sup>th</sup> from 6:30 to 8:30 p.m.  
Nancy to contact Brad Campbell to book. Will need the equipment that Jeff has.

#### **8. Newsletter/Facebook:**

a) It was agreed to include OCSB in our newsletter with a like on both BHCA facebook and website.

b) Someone to talk with Dan Burke (previous educational contact), to find out best way to reach out to schools to get information of their activities/fundraisers into our Newsletter. Nancy to contact Dan (but this will be done in February).

c) Ideas for the Newsletter include – December Christmas photo with Santa at Beacon Hill Shopping Center. The fellow who was Santa at the Turkey T-shirt sale might be willing. Nancy to call Metcalfe Realty to see if this is an option, if there would be a charge and when and where to be able to set up?

d) Ask local residents/businesses to showcase their wares - Can advertise on BHCA Website and Facebook for \$25-\$50.

#### **9. Roundtable Discussion**

Nothing further from other Board Members.

#### **10. Adjournment:**

The meeting was adjourned by consensus at 8:18 p.m.

**Next meeting:** Tuesday, February 25<sup>th</sup> at 6:30 at new coffee shop on corner of Shefford and Canotek.