



**MINUTES OF THE BHCA EXECUTIVE BOARD MEETING  
TUESDAY, AUGUST 29, 2023, 7:30pm  
via Zoom**

**1. Quorum and Call to Order (7:34pm)**

PRESENT: Jeff Kaluski, Stephanie Lane-Kaluski, Nicholas Korhonen, Janis Parry, Karim Khan, Coreen Corcoran, Brook-Lynn Quinlan, Mikey Hood, Mike Hood, Nancy Westran, Shawn Plunket, Ralph Smith, Charlotte Field, Richard Fransham

ABSENT: Martin Guenette, Keith Moody, Stephanie Delorme, Derek Cheff, Tim Tierney, Marguerite Born

**2. Adoption of Agenda:** The agenda was adopted by consensus. **ADOPTED**

**3. Adoption of Minutes:** Minutes of the meeting held July 25, 2023, were circulated. No errors or omissions were reported. The Sponsorship/Local business chair moved the adoption of the minutes, seconded by the Secretary. **ADOPTED**

**4. President's Report**

- Not a lot of activity in August with holidays, planning starting for the fall.
- Do we want to take on the rinks? **President will support, Ice Rinks Director to be key decision-maker and manager with assistance from the Youth Relations for recruiting high school volunteers.**
- Idea to have a Winter Fun Day, a gentleman has offered to be Santa (he has the outfit and has played this role in years past.) Question out to the board, how do we ensure it is an inclusive event? Discussion ensued with two key takeaways from the discussion:
  1. **President to reach out to local religious leaders for understanding of key holiday dates**
  2. Based on other religious days, the BHCA will consider including events and/or communications in recognition of those dates. If there are overlaps with the Winter Fun Day timing, we can include aspects of those celebrations along with the Santa (i.e. a colouring craft that represents other religious depictions.)

## 5. Financial report

The account has a balance of \$18,672. There are \$12-15 of bank charges per month. The **Treasurer is looking to represent more of an annual estimation of costs**, is still reviewing options to how to present these.

## 6. Old Business

### a) Review of Constitution – set up of sub-committee

The subcommittee met (Member-at-Large, Treasurer, Special Events/Programs and Sponsorship/Local Business.) Key activities completed to date:

- Reviewed subjective parts of the current Constitution
- The core changes of the Constitution will reflect who votes and what board seats need to exist
- Biggest takeaway of language is that it reflects liability, so there is a degree of care required in making changes
- With this understanding, the subcommittee recommends the Board engages with a lawyer to review all proposed changes
  - o It will provide additional credibility of proposed changes at AGM
  - o The subcommittee has found a lawyer who is known in this space and is willing to do consultation at a discount
- No disagreement with continuing the work and receiving a quote from the lawyer

### b) Community Learning Hub

The discussion continued about the role of the BHCA in supporting learning in our community and the idea of coupling mental health resources with learning was tabled. It is viewed as a key enabler for learning and in-line with how we can support individuals in our community.

- **Education Relations is investigating if there is a speaker opportunity**
- Proposal to use the Library as a meeting place for learning activities (library being a central local tool for self-paced learning)
- **Treasurer and BH South Representative both offered to connect with Education Relations and find potential resources to assist.** 2<sup>nd</sup> VP offered information and connection to City of Ottawa resources to supplement the BHCA efforts.

### c) Update: Movies in the Park

There is an option to have a movie in the park in September. No firm quote but likely close to \$1800 for the movie and \$300 for the technician. There was a grant of \$1000 received but it cannot be used for buying equipment, so this is a good option. The 2<sup>nd</sup> VP is looking into finalizing a date and getting a firm quote. The Secretary recommended that the City Councillor, MP, and MPPs offices may all want to co-sponsor (donate) to the event. The 2<sup>nd</sup> VP will reach out to solicit funds, so that the BHCA investment will likely be lower. The exact amount will be

circulated via email for approval. All present were in favour of hosting the event in September with the numbers given in the meeting. Formal approval to follow administratively when firm quotes and donation commitments are known.

## **6. New Business**

### **a) General Discussion: Trends in FB community – Kettle Island Bridge and Community safety**

There have been themes in the social media questions and the board discussed if there are formal BHCA responses to circulate. The President offered to draft an FAQ about both topics. The 2<sup>nd</sup> VP recommended that the FAQ be pinned into the social media resources once complete.

### **b) 2024 meeting dates/location**

The BHCA account will be credited for the times we didn't use at the Community Centre in 2023, however, now is the time to book for 2024. The best open slot is Wednesday at 7:30pm. Currently the board is comfortable meeting virtually; however, there is interest for in-person meetings, perhaps quarterly. The idea was floated that a more fun environment, such as a pub, would allow for social connections more than a meeting room, so the BHCA did not vote to have a recurring monthly meeting at the community centre.

## **8. Roundtable discussion**

There were no additional items discussed.

## **9. Adjournment (8:46pm)**

The President closed the meeting at 8:46pm. **ADJOURNED.**

**Next meeting: Wednesday, September 27, 2023 at 7:30pm, at the Beacon Hill North Community Centre. Focus of key decisions required: Constitution and possible AGM.**